

## ***MINUTES - Draft***

### **130<sup>th</sup> Annual General Meeting of Athletics New Zealand Incorporated**

**Sunday 30 July 2017**

**Quality Hotel Parnell, 20 Gladstone Road, Parnell, Auckland**

**Meeting opened at 8:50am**

#### **In Attendance:**

**Member Club Representatives (eligible to vote):** Kevin Bradley (Hamilton City Hawks), Craig Brown (Papanui Toc H Athletic Club Inc), Jason Cressingham (Hawera Harriers & Athletics Hawera), David Crewe (Ariki Amateur Athletic and Harrier Club Inc), Morris Gray (Athletics Whangarei Inc), Murray Green (Te Awamutu Athletic Club), Phil Harrison (Lynndale Amateur Athletic & Harrier Club), Sharee Jones (Hastings Athletic Club), Anne Lawson (Point Chevalier Amateur Athletics Club), John McBrearty (Christchurch High School Old Boys' United), Graeme McCabe (Tauranga Ramblers & Life Member), Murray McKinnon (Takapuna Amateur Athletic & Harrier Club & Life Member), Alec McNab (Athletics Wanganui & Life Member), Roger Morrison (Napier Harrier Club), Sandra Murray (Fairfield Amateur Athletics), Dave Norris (North Harbour Bays Athletics & Life Member), Keith Procter (Auckland University Track Club), Joan Rawnsley (Paeroa Amateur Athletics Club), Kathleen Saifiti (Avondale Athletics), Rod Syme (University of Canterbury Athletic Club & Life Member), Bill Toohill (Hibiscus Coast Athletics Club), Lilian Tudor (St Pauls Harrier and Amateur Athletic Club Inc), Michael Wray (Wellington Scottish Athletics Club & Athletics Wellington), Peter Wyatt (Roskill South Athletic Club)

**President:** Peter Maunder

**Life Members (not acting as Club Representatives):** Mhrye Oman, Alan Stevens (from 8:55am – item 5), Ashley Taylor, Douglas Taylor

**Member Club Observers:** Heather O'Hagan (Athletics Waikato Bay of Plenty), Alan McDonald (Athletics Waikato Bay of Plenty), Ian Babe (Athletics Whangarei Inc), Val Babe (Athletics Whangarei Inc), Bryan Bates (Auckland University Track Club), Dianne Rodger (Hamilton City Hawks), John Tylden (Hamilton City Hawks), Emma Akeripa (Hastings Athletic Club), Mike Trathen (Pakuranga Athletic Club), Kareena Pabla (Papakura Athletic and Harrier Club), Ranbir Pabla (Papakura Athletic and Harrier Club), Eric Sila (Papakura Athletic and Harrier Club), Shona Brown (Papanui Toc H Athletic Club Inc), Delwyn Wyatt (Roskill South Athletic Club), Henry Tudor (St Pauls Harrier and Amateur Athletic Club Inc), Stephen Day (Wellington Scottish Athletics Club), David Lonsdale (Wellington Scottish Athletics Club - from 8:55am – item 5), Sharon Wray (Wellington Scottish Athletics Club)

**Independent Observers:** Heather Matthews, Craig Purdy (Ombudsman), Bryan Rose

**Board:** Annette Purvis (Chair), Cameron Taylor (Deputy Chair), Jo Coleman, Roger Carruthers, Dean McKenzie, Chris Maister, Patrick Meffan

**Staff:** Linda Hamersley (Chief Executive), Brett Addison, Debrah Breedt, Jo Clark, Stephanie Cunningham, Cat O'Sullivan, Lisa Russell

**1. Roll call and welcome**

Peter Maunder (President) opened the meeting welcoming all to the 130<sup>th</sup> AGM and handed over the meeting to Annette Purvis (Chair) to chair the meeting. Annette then acknowledged the following Life Members and guests.

Life Members, Graeme McCabe, Murray McKinnon, Alec McNab, Dave Norris, Mhyre Oman, Ashley Taylor, Douglas Taylor, Rod Syme, Alan Stevens and Athletics NZ Ombudsman, Craig Purdy.

**Voting Eligibility**

Annette advised that 88 Member Clubs are eligible to vote at the AGM, having paid their Club Member fees more than 60 days before this meeting as required in the Constitution and notified to clubs. This makes the required quorum, 22 clubs (25% of eligible clubs).

With 23 clubs registered and 24 present at the meeting the quorum had been met. No proxy votes were received, therefore a total of 24 Member Clubs were represented and eligible to vote.

**2. Returning Officer and Appointment of Scrutineers**

Rod Syme was appointed as Returning Officer.

As there was no requirement for official counting of votes at this AGM no scrutineers were appointed.

**3. Apologies were received from:**

Arthur Eustace (Patron) & Anne Bennett.

Annette sent our best wishes to Arthur and Anne, noting this would have been one of the first AGM's Arthur has missed in many years.

- Leon Blanchet (Life Member)
- Ian Boyd (Life Member)
- Don Mackenzie (Life Member)
- Don Chadderton (Past President)
- Colin Maclachlan (Past President)
- Dianne and Paul Craddock (Auckland City Athletics Club)
- Sylvia Maunder (NZ Officials Association)
- Daniel Reese (University of Canterbury Athletic Club)
- David Sim (Racewalking Auckland Inc)
- Jill Waru
- Christchurch Avon Athletics Inc
- Kiwi Athletic Club
- Lake City Athletic Club

Annette Purvis MOVED that the apologies be accepted.

**CARRIED UNANIMOUSLY**

**4. Valedictions**

The following were people in our sport who passed away during the past 12 months as published in the Annual Report:

Listed in the Annual Report

- Max Carr
- Sir Graeme Douglas
- Dr Lloyd Drake
- Barry Meyers
- Bernie Portenski
- Lin Rayner QSM
- Derek Ramsay
- Sir Ron Scott
- Audrey Williams

The meeting then acknowledged the following people who had also passed away:

- Jack Callinan
- Bruce Cannon
- Bob Grieve
- Howard Healey
- John Holt
- Ron Hughes
- Rod Jeffries
- Brendan Magill
- John O'Brien
- Kim Rodley
- Roger Revell

The meeting honoured those people by observing a moment's silence.

**5. Confirmation of the minutes of the 2016 AGM**

Annette Purvis MOVED and Sharee Jones (Hastings Athletic Club) SECONDED that the minutes of the 2016 Annual General Meeting held on 7 August 2016 at the Quality Hotel Parnell, Auckland be confirmed as a true and correct record.

**CARRIED UNANIMOUSLY**

**6. Matters arising from the 2016 AGM minutes**

There were no matters arising.

**7. Annual Report**

Annette Purvis spoke to the Annual Report, noting the report gave a full overview of the last 12 months with input by each of the department heads. A hard copy of the Annual Report was given to all attendees of the Club Connect Conference and AGM to take back to their clubs. Any clubs who would like a hard copy can request one from Lisa Russell – [lisa@athletics.org.nz](mailto:lisa@athletics.org.nz).

Annette referred to some key points from her written report. Annette highlighted the achievements at the Rio Olympics and the 13 medals across Paralympics and Olympics, and how some athletes like Eliza and Liam had really engaged the public with Athletics. It was particularly pleasing to see HPSNZ Tier 1 status achieved which gave us certainty of funding over the next 4 year cycle.

However despite our success at the Olympics it had not made attracting a new partner any easier. The Commercial Managers report talks to the work in this space and noted the addition of some new partners in Harcourts Cooper & Co and Aon.

It had been pleasing to see the membership numbers and revenue targets be achieved in 2016/17. However it was disappointing to see the need to remain vigilant around ensuring clubs were declaring all members. It was for this reason that the Board has decided to phase in mandatory on line registration.

A key Board item had been the completion of a new strategic plan and Annette explained the member engagement and communication process that had been undertaken in regards to completing this. Whilst in many ways it was similar to the previous plan the new supporting strategic initiatives focus on the core actions that will make us successful. These fall under three pillars: **'Enable'**, **'Inspire'** and **'Lead'**. These pillars reflect a focus on strong clubs, quality events and improved access to opportunities for athletes, coaches and officials.

Annette thanked volunteers, coaches and officials. Without you our sport wouldn't exist so a huge thank you for the work that you do.

And lastly Annette acknowledged Linda Hamersley for an amazing job over the past three years. Linda has shown a significant level of professionalism and leadership and it is with sadness that we say good bye. We know we have definitely created a new athletics fan.

## **8. Financial Report**

Linda Hamersley spoke to the Financial Performance Report.

We are certainly in a different financial position than last year's AGM and it is pleasing to report a small surplus of \$44,000.00. Achieving this was not without its challenges and as a sport, this is going to continue.

As was noted last year, we operate on very small margins and this current year's budget was set on a similar principle. We have a budgeted surplus of \$22,000.00. With that, the result needs to be closely monitored and any variances dealt with swiftly.

This year we are providing comparison information related to our total income and then breaking that down into tagged and discretionary revenue. The comparisons are from the 2015/16 year-end result compared to the recent 2016/17 result.

The key to less financial uncertainty and reliance on Trust Funding is to grow our paying member-base and secure longer-term commercial partners. This is chicken in egg, in that commercial partners want a larger audience base than we can deliver; but without the commercial partners injection of dollars, we struggle to provide further tangible benefits to improve our value proposition to potential members which should increase membership and specific touch points.

In the 2015/16 year-end result we saw a dip in grant funding (\$139,215 down to \$76,481), and it is pleasing to note that we saw an increase in the current year-end result that surpassed the previous 2014/15 numbers – (\$139,215 down to \$76,481 and back up and over to \$240,745).

At last year's AGM I asked clubs to support the review of the Class 4 Gaming Act by making submissions on the template that was provided. I wanted to take the opportunity to officially record our thanks to the numerous clubs that submitted the template. The Department of Internal Affairs was inundated from sporting clubs in support of not changing the current allocation of Gaming proceeds. We needed to outnumber the submissions that were calling for changes that would have adversely affected our sector. The number of submissions far outweighed the negatives. At this stage, I don't have further information on the outcomes; that will be a few months down the line I expect.

For those who have read the Annual Report, you will know this is my final AGM with Athletics NZ. I appreciate having the opportunity to thank the sport for the very warm welcome I received at my first AGM in Christchurch. It has been a wonderful three years and I am disappointed to be leaving. My sincere thanks to our staff who work with little resource, but

continue to keep pushing ahead as they have the best interests of the sport, as you all do in this room.

Thank you to the Board who have been incredibly supportive and certainly many thanks to our Chair, Annette who is an incredible ambassador for athletics in New Zealand and internationally.

John Tylden then asked the meeting to move a vote of thanks by round of applause. Linda had been an excellent Chief Executive and especially noted the changeover of registration process being handled superbly.

Annette Purvis MOVED and Jason Cressingham (Hawera Harriers) SECONDED that the Annual Report, including the Financial Performance Report be adopted.

**CARRIED UNANIMOUSLY**

Alan Stevens noted that it was also important to acknowledge that NZ was well represented in the international arena as noted on page 3 of the Annual Report, with Maria Clarke, Don Mackinnon, David Howman, Dame Valerie Adams, Annette Purvis, Trevor Spittle and Debbie Strange members of IAAF Committees/Commissions and as recently announced, Liam Malone is now a member of the World Para Athletics Advisory Group.

**9. Election of Office Holders**

**10.a Patron**

Arthur Eustace was nominated by the Board of Athletics New Zealand to be appointed as Patron

**DECLARED**

**10.b President**

Dianne Rodger was nominated by Hamilton City Hawks Athletics for the role of President.

**DECLARED**

It was noted at the same time this is the first time Athletics NZ has had a female President, Chair and Chief Executive.

Peter Maunder presented Dianne with the President's pin.

Dianne thanked the sport for electing her President and she looked forward to meeting members over the next year.

**10.c Vice President**

Ian Babe was nominated by North Harbour Bays Athletics for the role of Vice President.

**DECLARED**

Peter Maunder presented Ian with the Vice President's pin.

**10.d Board Appointments Panel – Club appointee (1 position to be filled)**

John Tylden was nominated by Hamilton City Hawks Athletics to be appointed as the Club Appointee to the Board Appointments Panel.

**DECLARED**

**10.e Board Members - seven in total**

There are five incumbent Board Members:

**Roger Carruthers**

**Jo Coleman**

**Dean McKenzie**

**Annette Purvis**

**Cameron Taylor**

Annette Purvis invited Cameron Taylor to outline the process undertaken for appointment/election of Board Members on behalf of the Board Appointments Panel (BAP).

**Board Recruitment Process:**

The BAP was made up of Clare Kearney (Independent representative), John Tylden (Member's representative) and Cameron Taylor (Board's representative). Six people applied for the two available positions on the Board, including one incumbent Board member seeking re-election.

Based on the requisite skills the Board identified as being advantageous to compliment the current Board members, a short-list of four candidates, from the six applications, were selected by the BAP for interview. Interviews were then held on 14 June.

Following the interviews, the BAP reconvened via conference calls to discuss the candidates that were interviewed before arriving at their decision for the appointed candidate and the recommended candidate.

All unsuccessful applicants indicated they appreciated being considered for the role and the BAP has encouraged them to stay connected with the sport and to look at what opportunity may present for them to be more closely connected with Athletics in the future.

The BAP were impressed with the interest the sport is attracting and are confident that the Board and Athletics New Zealand will be well served by those chosen for the appointed and recommended positions.

Cameron thanked the Board Appointments Panel for the time they volunteered to the process.

There were two Board member positions available this year.

The Board Appointments Panel appointed Chris Maister to the Board.

The Board Appointments Panel recommended Peter Wyatt as the elected candidate.

**CARRIED UNANIMOUSLY**

**10. Long Service Awards**

Alan Stevens (convenor of Awards Committee) was invited to introduce the awards.

Firstly Alan acknowledged members of our sport who have received major external awards during the past year as published on page 24 of the Annual Report:

From the NZ New Years and Queen's Birthday Honours for services to sport, including athletics.

- Dame Valerie Adams, Dame Companion of the New Zealand Order of Merit
- Annette Purvis, Officer of the New Zealand Order of Merit
- Rosemary McKay, Queen's Service Medal
- Raylene Bates, Anna Grimaldi, Kate Horan and Liam Malone were made Members of the NZ Order of Merit.

Also from the Annual Report Alan acknowledged Eliza McCartney for receiving the Halberg Award for NZ's Favourite Sporting Moment of the Year Award and Liam Malone for receiving the Halberg Award for Disabled Sportsperson of the Year.

Alan then announced the Long Service Awards.

Ngairé Drake	Kiwi Athletic Club
Bernice Dickie	Kiwi Athletic Club
Ed Hutchinson	Kiwi Athletic Club
Fred Goodall	Kiwi Athletic Club
Keith Bade	Kiwi Athletic Club
Judy Guckert	Hawera Athletics

As the nominees were not in attendance all Long Service Pins were given to representatives from their areas to distribute.

**11. Merit Awards**

Alan explained that these awards follow nominations from the sport and there can be no more than three awarded at each AGM. The Merit Awards are in recognition of continued, valuable and above expectation service to the sport and only awarded to those that are highly regarded in the athletics community.

- Alan McDonald spoke to the first award to Heather O'Hagan and Peter Maunder presented Heather with the Merit Award Pin.
- Mhyre Oman spoke to the second award to John Tylden and Peter Maunder presented John with the Merit Award Pin.
- Michael Wray spoke to the third award to David Lonsdale and Peter Maunder presented David with the Merit Award Pin.

**12. Life Membership**

Alan explained the process for awarding of Life Membership, noting there can be no more than one awarded each year.

Peter Maunder spoke to a life membership award to Annette Purvis and Linda Hamersley presented Annette with the Life Membership pin.

Annette made a short speech and thanked the meeting stating she felt very privileged to be honoured in this way.

**13. Special Resolution to alter the Constitution**

No resolutions were received for inclusion on the agenda.

**14. General Business (to which notice under the Constitution was provided):**

**14.1. Board Appointments Panel and President Tenure discussion paper**

Annette opened a discussion re the Board recruitment and President tenure paper that had been included with the agenda papers.

Discussion on the mix of appointed and elected Board members noted that it was more important to have the right mix of members. A show of hands noted that a change was not required at this stage.

The discussion to increase the tenure of the President to a two year term was agreed as a positive move as this allowed the President a year to understand the Board process and a

second year to feel they could make a difference. This would also give additional time to liaise with the membership to then provide feedback on topics to the meeting.

Amendments to the Constitution will be drafted and put to the 2018 AGM. The question of whether the Vice President tenure would change will be explored through the year.

**15. Acknowledgement of retiring Board members**

Annette acknowledged retiring Board member Patrick Meffan for his valued contribution over the past 10 years and also Peter Maunder for his input to the Board meetings during his tenure as President.

**16. Date and venue of the 2018 AGM**

The 2018 AGM will be held on the weekend of Saturday 4 and Sunday 5 August 2018 in Wellington. Confirmation of the day, time and venue is still being finalised and will be communicated as confirmed.

**17. Close meeting**

Incoming President, Dianne Rodger, presented Peter Maunder with his Past President pin and invited him to say a few words.

Peter spoke of his appreciation of being able to attend the NZ Championships and Board meetings throughout the year. He acknowledged the time and contribution of the Board members.

Peter welcomed the fact that the income from registrations had increased this year and commented on how important it was for clubs to embrace the online registration system in order to provide some certainty of projected income to allow the Board and staff to effectively run the sport.

Dianne thanked Peter and declared the meeting closed at 10:05am.