Minutes of the 126th Annual General Meeting of Athletics New Zealand Incorporated.

Held at the Kingsgate Hotel, Hamilton at 8:45 am on Saturday 3 August 2013.

1. Roll Call and Welcome:

John McBrearty (President) opened the meeting acknowledging the Life Members and welcoming all to the 126th AGM.

Attendees:
Member Representatives: David Crewe (Ariki Harriers), Lance Smith (Athletics Invercargill), Joan Merrilees (Athletics Taieri), Malcolm Taylor (Athletics Tauranga), John Quinn (Athletics Wairarapa), Mike Dwyer (Athletics Wanganui), Ian Babe (Athletics Whangarei), Paul Craddock (Auckland City Athletics), Brian Curry (Central Athletics Club), Rodger Brickland (Eastern Athletic & Harriers), Robert Dabb (Fielding Moa), Bruce Clarke (Frankton Athletic & Harrier), Rolf Porter (Greerton Athletics), Bruce Fleming (Hamilton City Hawks), Sharee Jones (Hastings Athletics), Allan Potts (Hastings Harrier Club), Jason Cressingham (Hawera Harriers), Brian Stewart (Kapiti Running & Tri), Jim Blair (Kiwi Athletics), Donnene Van Fulpen (Lake City Athletic), Matti Browne (Manurewa Athletic), Wayne Smith (Napier Harriers), Leyton Tremain (New Brighton Olympic Athletics), Craig Hewitt (North Harbour Bays), Jo Murray (Olympic Harriers), Heather O’Hagan (Paeroa Athletics), Rachel McAleer (Papakura Athletic & Harriers), Craig Brown (Papanui Toc H), Peter King (Port Hills), Peter Wyatt (Roskill South), Henry Tudor (St Paul’s), Murray McKinnon (Takapuna Athletic & Harrier), Daniel Reese (University of Canterbury), Paul Longdill (Waitakere City Athletics), Louise McDonald (Wellington Harriers), Stephen Day (Wellington Scottish), Geoff Haigh (Wesley Harriers), Alan Stevens (proxy holder), Mike Weddell (proxy holder).

Also in attendance: John McBrearty (President), Annette Purvis (Chair), Alec McNab (Immediate Past President), Ashely Taylor (Life Member), Douglas Taylor (Life Member), Dianne Craddock (Auckland City Athletics), Craig Wilson (Frankton Athletic & Harrier), Bruce Habgood (Greerton Athletics), Criss Strange (Hamilton City Hawks), John Tylden (Hamilton City Hawks), Paula Cole (Hamilton City Hawks), Jeanette Vedder-Price (Hamilton City Hawks), Tony Sargisson (North Harbour Bays), Dave Norris (North Harbour Bays), Mark Handley (Olympic Harriers), Joan Rawnsley (Paeroa Athletics), Greg Simmons (Papakura Athletic & Harrier), Owen Powell (Papanui Toc H), Lilian Tudor (St Paul’s), Margaret Holcroft (WBOP Children’s Committee), Tony Rogers (Wellington Harriers), Jonathan Harper (Wellington Scottish), Ian Sussex (Wesley Harriers), Alan McDonald (Sportsforce Athletics), Don Mackenzie (Life Member), Graeme McCabe (Life Member), Malcolm Phillips (Board member), Roger Carruthers (Board adviser), Cameron Taylor (Board member), Scott Newman (staff), Brett Addison (staff), Catherine O’Sullivan (staff), Amy McClintock (staff), Mike Sharapoff (Staff), Kat Austin (staff), Carl Jackson (staff).

Mr. McBrearty then handed over to Annette Purvis (Chair) to lead the meeting.
Annette explained the voting process and advised the voting strength. The number of member clubs registered in time to be eligible to vote at the AGM was 127. The necessary quorum was therefore 32 clubs, being 25% of eligible members. There were 45 clubs who registered to attend with 37 clubs in attendance. The quorum was therefore met, with an additional 29 proxies noted as follows.

### 2. Proxies:

<table>
<thead>
<tr>
<th>Club</th>
<th>Proxy</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hatea A &amp; H Club</td>
<td>Ian Babe</td>
</tr>
<tr>
<td>Kaiwaka Athletic Club</td>
<td>Ian Babe</td>
</tr>
<tr>
<td>Wellsford Athletic Club</td>
<td>Ian Babe</td>
</tr>
<tr>
<td>Wellsford Road Runners</td>
<td>Ian Babe</td>
</tr>
<tr>
<td>Christchurch Old Boys United AC</td>
<td>Craig Brown</td>
</tr>
<tr>
<td>Christ's College Athletics Club</td>
<td>Craig Brown</td>
</tr>
<tr>
<td>Auckland University</td>
<td>Paul Craddock</td>
</tr>
<tr>
<td>Auckland YMCA</td>
<td>Paul Craddock</td>
</tr>
<tr>
<td>Massey Athletic Club</td>
<td>Paul Craddock</td>
</tr>
<tr>
<td>Lyndale Athletic Club</td>
<td>Paul Craddock</td>
</tr>
<tr>
<td>North Canterbury Club</td>
<td>Peter King</td>
</tr>
<tr>
<td>Technical A &amp; H Club</td>
<td>Murray McKinnon</td>
</tr>
<tr>
<td>Glen Eden A &amp; H Club</td>
<td>Murray McKinnon</td>
</tr>
<tr>
<td>Onehunga A &amp; H Club</td>
<td>Murray McKinnon</td>
</tr>
<tr>
<td>Pakuranga Athletic Club</td>
<td>Murray McKinnon</td>
</tr>
<tr>
<td>South Canterbury Athletic Club</td>
<td>Daniel Reese</td>
</tr>
<tr>
<td>Geraldine Athletics Club</td>
<td>Daniel Reese</td>
</tr>
<tr>
<td>Phoenix Athletic Club</td>
<td>Daniel Reese</td>
</tr>
<tr>
<td>Anglican Harrier Club</td>
<td>Daniel Reese</td>
</tr>
<tr>
<td>Torbay Athletic Club</td>
<td>Tony Sargisson</td>
</tr>
<tr>
<td>Calliope A &amp; H Club</td>
<td>Tony Sargisson</td>
</tr>
<tr>
<td>Warkworth A &amp; H Club</td>
<td>Tony Sargisson</td>
</tr>
<tr>
<td>Hibiscus Harrier &amp; Tri Club</td>
<td>Tony Sargisson</td>
</tr>
<tr>
<td>Wainuiomata Athletic Club</td>
<td>Alan Stevens</td>
</tr>
<tr>
<td>Hutt Valley Harriers</td>
<td>Alan Stevens</td>
</tr>
<tr>
<td>Caversham Harrier &amp; Athletic Club</td>
<td>Mike Weddell</td>
</tr>
<tr>
<td>Pt Chevalier Athletics Club</td>
<td>Peter Wyatt</td>
</tr>
<tr>
<td>Racewalking Auckland</td>
<td>Peter Wyatt</td>
</tr>
<tr>
<td>Hillsborough Junior Athletics Club</td>
<td>Peter Wyatt</td>
</tr>
</tbody>
</table>

Sixty six member Clubs were therefore eligible to vote with 33 votes in favour of a motion being required to carry.

### 3. Returning Officer:

The Chair advised that Graeme McCabe had been appointed as Returning Officer for the AGM.

### 4. Appointment of Scrutineers:

Douglas Taylor, Don Mackenzie, Ashley Taylor, Alan Stevens were appointed as scrutineers to assist the Returning Officer.

### 5. Apologies:

The following apologies had been received:
- Arthur Eustace (Patron)
- Leon Blanchet (Life Member)
- Ian Boyd (Life Member)
- Don Chadderton
- Jim Cunningham (Life Member)
- Steve Hollings (Board Member)
- Barry Hunt (Life Member)
- Craig Purdy (Ombudsman)
- John Smart (Life Member)
Moved that the apologies be accepted: Annette Purvis, Seconded: Allan Potts  CARRIED

6. Valedictions:
The meeting honoured the following by observing a moment’s silence.
- Frank Atkinson
- Colleen Brunker
- Terry Cairns
- Lesley Cantwell
- Lynn Donaldson
- John Hinton
- Ted Hutchinson
- Alf Insley
- Tony Jackson
- Bill Kenny
- Moss Marshall
- Kelvin Montgomerie
- Frank Nolan
- Laurie O’Keefe
- Jack Ralston
- Andrew Reese
- Eddie Rye
- Bob Spence
- Calum Stuart
- Katy Tapling
- Chris Trabing
- Elaine Wheeler
- Kerry Williams
- Heather May

7. Minutes of Previous AGM:
The minutes were confirmed as a true and correct account of the meeting held 4 August 2012.

Moved: Allan Potts, seconded: Louise McDonald.  CARRIED

8. Matters Arising:
There were no matters arising.

9. Annual Report:
The Chair, Annette Purvis, presented the 126th Annual Report for Athletics New Zealand and gave a brief overview of the highlights from the last 12 months.

The Strategic Plan of the Association has been reviewed throughout the year and now provides a refreshed platform to go forward. There is a strong focus on commercial and community activities with enhanced communication as a key tool, with a clear intent at Board level on implementing best practice governance.

Annette noted that the move to a three-year board member term was a very positive step in ensuring greater consistency in decision making and strategy implementation.

It was acknowledged that the new election process is still a little understood by some centres and clubs. Candidates are now fully assessed and interviewed by a panel that make a recommendation on board members based on the best mix of experience and skills the organisation needs in the short to medium term. It was also reinforced that candidates apply with different intent and that all candidates do not necessarily want to be subject to an
election process if they are not the appointed candidate. Candidates have a choice whether to take their application through to the AGM or not. Financially, the organisation had returned a surplus for the year, this on top of one-off expenses for a staffing restructure and relocation of the main office from Wellington to Auckland.

Annette thanked the hundreds of volunteers in the sport and major partners. The management team and Board contributions were also acknowledged.

There being no questions, it was moved “that the 2013-14 Annual Report be received”:
Moved Annette Purvis. CARRIED

The Chair took questions from the floor.
Graeme McCabe drew the meetings attention to the declared membership numbers in the Annual Report highlighting the vast inconsistencies from last years’ numbers in a couple of centres. It was noted that this could only be a reporting variance, not a true membership variance. As the membership declaration is so entwined the Association Levy, Graeme felt that a new model must be considered and asked what steps were being taken to address the issue.

Annette responded that the Board are aware of and concerned about the issue, noting that full declaration is a requirement of membership. The Board had recently moved to consider an interim approach to ensure that full declarations occur with the possible introduction of a new interim levy model until the new member management system is fully rolled-out to club level.

10. Statement of Financial Performance:
The Chair introduced CEO Scott Newman to speak to the financials. Scott highlighted a surplus of $52,200 versus a budgeted $1,000 explaining that there was no one single element that led to the better than budgeted return. Scott noted that an increasing equity of $330,000 which while a growing base from which to operate, was still far from comfortable.

During the year, the total Association Levy was only 10% of the total revenues required to operate the Association. This raises questions around stakeholder ownership, where those who vote at an annual meeting, are now only financially contributing one tenth of requirements.

Revenues had increased 13% on last year, primarily through the Get Set Go programme and increased High Performance investment. Sport NZ and High Performance Sport NZ investment was now at 67% of all revenues. Gaming revenues had dropped away, primarily due to timing, down to about 3% of total income.

One off costs of $33,000 were attributed to the staff restructure and office relocation. Increased expenditure occurred in staffing, reflecting the new model and high performance where increased direct coach and athlete support was up over $400,000.

There is a surplus target for the current year of $11,000 however it was noted that this target will be tough given the new structure and year one of the new commercial role as well as greater than anticipated costs already incurred in the implementation of the new member management system.

Thanks were offered to Craig Purdy and Rosie Graham.

Scott answered several questions from the floor in regard to gaming, revenues and assets, following which it was noted that the 2012-13 Statement of Financial Performance was adopted as part of the Annual Report.

11. Election of Officers

Patron:
The Board nominated Arthur Eustace as Patron to Athletics New Zealand. DECLARED

President
Dave Norris
Nominated by: North Harbour Bays Athletics DECLARED

Dave was presented his President’s pin by John McBrearty and was invited to say a few words. Dave thanked the meeting and expressed his honour in holding Presidency and urged ideas from people on how to enhance the role of President.
Vice President
John Tylden
Nominated by: Hamilton City Hawks

Board Appointments Panel – Club Appointee
Two nominations had been received:

Craig Hewitt
Nominated by Eastern Athletics & Harriers

John McBrearty
Nominated by: Christchurch Old Boys United Club

Craig Hewitt was duly elected.

National Technical Officials Committee
Heather O’Hagan
Nominated by: Paeroa Athletic Club

Board Members
The Chair outlined the process for appointment and election to the Board.
There were two positions available in 2013.

The following Board member was duly appointed by the Board Appointments Panel:

Roger Carruthers

Four other applicants were eligible for election. Following the voting process, the following Board member was duly elected:

Nicki Sutherland

12. Awards
Alan Stevens, Convenor of the Awards Committee introduced the awards.

Long Service: The following received awards in recognition of their long service (not less than 20 years) to the sport:

Donna Howitt Bellevue Athletic Club
Judy Gukert Athletics Hawera
Alison Cook Mana Athletic Club
Steve Tilton Glen Eden
Megan Gibbons Athletics Taieri
Paul Gibbons Athletics Taieri
Ken Fahy Caversham Harrier & Athletic Club
Brian Watkins Caversham Harrier & Athletic Club
Ray Knox Leith Harrier & Athletic Club
Paul Tyson Athletics Otago
Kirsten Hellier Pakuranga Athletic Club
Patrick Hellier Pakuranga Athletic Club
Tony Prisk New Brighton Olympic
Shaun Cantwell Fiordland Athletic Club
Merit: The following received Merit Awards

Peter Booker
Murray McKinnon spoke of Peter’s time as an official and administrator, from his days as a staunch supporter of his children at the Manurewa Club, through to increasing involvement in event management with South Auckland and now Counties Manukau and Papakura. Peter remains Chairman of Auckland’s Track & Field Committee and has been on the LOC for no less than 4 National Track & Field Championships. He was Chairman of the LOC at both the 2012 and 2013 National Championships in Auckland which were commended as very successful events. Additionally, Peter has served as Team Manager of many Auckland teams and more recently was integral in the resurfacing of the Towers Track at Mt Smart Stadium. He holds Life Membership of Athletics Auckland.

Peter was unable to be present at the AGM and will be awarded his Merit Pin at another suitable occasion.

Geoff Henry
Tony Rogers Introduced Geoff as a great mentor and diplomat. Geoff’s commitment to communication is the foundation of his sustained and substantial contribution to the sport as an athlete, official, administrator and coach. Geoff has worked at club, regional and national level and is recognised as the backbone of the Wellington Centre. He has served on many committees and organising groups for many years and held the Wellington Development role for over six years. He has been heavily involved in working with athletes with disabilities and was a key driver for the national athletic league and club based competition.

In Geoff’s absence, Louise McDonald accepted the Merit Pin on his behalf.

Brent Ward
Mike Weddell spoke of Brent as a man who has developed his skills to the highest of levels and is widely respected across a number of sports. While primarily acknowledged as a coach – having coached to Olympic level and coached on many New Zealand representative teams – he has also acted as an official and team manager for many Otago teams over the years. Brent has been President of Mornington athletics, coached numerous national champions and embodies what can be achieved through Brent was unable to be present at the AGM and will be awarded his Merit Pin at another suitable occasion.

Life Member: The following member received Life Membership:

Jim Blair
Graeme McCabe spoke of Jim as someone who has rendered exceptional service to the sport over a period stretching 68 years. Jim began with the Petone Athletic and Cycling Club in 1945 while still at school. He first represented Wellington as a Junior in 1947 competing in hurdle and throwing events. From 1947 through to 1959 he regularly represented Wellington in Senior grades. In 1979, with his wife Colleena, he was instrumental in starting veterans athletics in New Zealand, serving as secretary for five years, Vice President for six years and President for 3 years. He was later made a Life Member of NZ Masters and is now its Patron. For 10 years he served as a NZ delegate on Oceania Masters and was Oceania area representative on the IAAF Masters Committee for 12 years. Jim has held roles as Vice President of World Masters, President of Athletics New Zealand and he continues to lecture Run, Jump, Throw of which he has been one of the most prolific advocates over the 30 year existence of the programme. Jim was honoured in 2012 with the NZ Order of Merit.

In receiving Life Membership, Jim acknowledged the strong support and companionship of his wife Colleena. Jim recalled some the significant opportunities that athletics had opened up for him, in particular visiting the world through both his masters activities and Run Jump Throw
delivery. Jim acknowledged the help of so many people over the years and thanked the meeting for the award.

13. Motions

The following remit was considered by the meeting.

Clause 16: President & Vice President

Current wording
Clause 16 Role: President & Vice President
16.4 a) The President shall be ex-officio a Member of the Board and may, at the invitation of the Board, attend and speak at Board Meetings, but shall have no right to vote.

Proposed amendment
That the wording “at the invitation of the Board” be removed.

The amended Clause would read:
Clause 16 Role: President & Vice President
16.4 a) The President shall be ex-officio a Member of the Board and may attend and speak at Board Meetings, but shall have no right to vote.

It was noted that a number of subsequent amendments would also be required.

It was moved that the proposed amendment be made to Clause 16 and other subsequent required amendments be addressed by the Rules Committee.

Moved: Alan Stevens Seconded: Don Mackenzie

The Chair opened the motion up for discussion inviting Alan Stevens to speak.

Alan explained that a group of Life Members and former Presidents had become concerned that the position of President had become downgraded in the Constitution and new governance model. The motion is a way in which the position can be given greater involvement and purpose within the sport, by adding wisdom and the “peoples’ voice to Board meetings.

Don Mackenzie (Life Member) and Geoff Haigh (Wesley Harriers) both spoke in favour of the motion.

Annette Purvis spoke from the Chair explaining that the Board had initiated the changes to the Constitution following significant consultation with the sport. The future of the position of President was subject to significant debate during consultation and it was decided to maintain the position and determine its future over time. The Board had moved to a best practice governance model and it was noted that attendance at Board meetings brought with it certain obligations that the President would be required to abide by.

Alan Stevens provided closing comments urging a vote in favour of the change.

The Motion was put to the meeting. Carried.

14. Retiring Board Members

Annette Purvis acknowledged the contribution of Stephen Hollings and Alan McCauley. Alan has served for 7 years and was one of the main protagonists for the transformation process. After 2 years on the Board, Stephen Hollings retains his involvement through his role as statistician.

14. Date for 2013 AGM

The decision as to the date and location of next year’s meeting would be held over until feedback was received on the Conference and AGM and a decision made on the co-location of the Conference with the 2014 Cross Country Championships scheduled to be held in Christchurch.
15. Closure/Acknowledgments
Annette Purvis called on Dave Norris to present John McBrearty with his Past President’s badge.

Dave then closed the meeting.

*Meeting Closed: 10.28am*