Minutes of the 119th Annual General Meeting of Athletics New Zealand Incorporated.

Held at The Copthorne Hotel, Boulcott Street Wellington on Friday 28 July 2006

Chair: Colin Maclachlan (President of Athletics New Zealand)

1. Roll Call and Welcome: The chairman welcomed all attendees and made special mention of the Life Members who were present.

   Moved Colin Maclachlan seconded Stephen Underwood

Present: Refer to attendance list included with these minutes.

3. Proxies: The following proxies were advised:
   - Warwick Fenton for Robert Blucher
   - Wally Gillum to Stephen Underwood
   - Geoff Henry to Ian Priest

4. Valedictions: The meeting honoured both Brian McEwan and Arthur Lydiard by observing a minute’s silence.

5. Minutes of Previous AGM: Subject to the following correction the minutes were confirmed as a true and correct record of the meeting of 14 October 2006 held in Wellington.
   - Change Track and Field Selectors to Cross Country Selectors (Page 4)
     Moved Colin Maclachlan seconded Stephen Underwood

Matter Arising: Nil

6. General Business

Annual Report: Past Chairman – Craig Purdy


Points of note from the year include
Outstanding performances from our athletes in a wide range of events. These included
- Nick Willis eclipsing John Walker's 30 year old NZ national 1500m record with 3m 32.38s and winning gold at the Commonwealth games in Melbourne.
- Matt Slade, gold medals in the 100m and 200m at the CP-IRSA World Championships in New London USA and silver and bronze medals in the 400m and 60m at the IPC World Indoor Championships in Bolnans Sweden.
- Terry Falevaai, silver medal in the shot put at the CP-IRSA World Championships.
- Beatrice Faumuina, 4th place in the discus at the World T&F Championships in Helsinki.
- Valerie Vili, bronze medal in the shot put at the World T&F Championships in Helsinki.
- Kimberley Smith, gold medal in the 5000m at the World University Games in Izmir, Turkey.
- Mary Davies, bronze medal in the 10,000m at the World University Games in Izmir Turkey.
- Valerie Vili, 2nd place in the shot put at the World Athletics final meeting in Monaco; ranked number two in the world by Track and Field magazine; breaking the 20m barrier in the shot put with 20.02 and winning Gold at the Melbourne Commonwealth Games.
- Kate Horan, world record for the T44 division 400m.
- Kate McIlroy, gold medal at the World Mountain Running Trophy; named Sportswomen of the Year at the Halberg Awards.
- Tony Sargisson, silver medal in the 50km road walk at the Commonwealth Games in Melbourne.
- Angela McKee, bronze medal in the high jump at the Commonwealth Games.
- Tim Prendergast, gold medal in the 800m for his division at the first IPC World Championships in Bolnams Sweden.
- Cameron Calkeon bronze medal in the 60m for his division at IPC World Indoor Championships.
- The overall performance of the Black Singlets team at the Commonwealth Games in Melbourne.

- Finance: An $11,063 surplus. Income for the year was just over $2m with $1.48m coming from SPARC. The budgeted profit was not reached and there was a 2% overspend in the Administration area. Significant time and effort went into debt collection, some of which dated back to 2003.
- Membership: A 2% increase included solid growth in North Auckland, Canterbury and Manawatu-Wanganui. There was a registered membership decline in Hawkes Bay.
- High Performance: Due to the efforts of Eric Hollingsworth the High Performance programme has been realigned to meet the requirements of the New Zealand Academy of Sport. The funding of all representative team costs is a significant step forward and one that will enable our athletes to concentrate on performance rather than fund raising.
- Governance: The Board met on 6 occasions during the period. The main focus was overseeing the commencement and refinement of the operational aspects of the sport’s 2005-2112 Strategic Plan. Four priority areas were identified and these were
  - Competitions Programme
  - Coaching Strategy
  - National Database
  - The High Performance Programme
- The Future: Important that Athletics strives to meet SPARC’s goals of establishing robust and effective governance.
• Acknowledgements: Thanked the many coaches, officials, administrators throughout the country for their continued support. Acknowledged the support from SPARC, the New Zealand Academy of Sport, sponsors and Gaming Trusts. Also thanked Board Members, and all Board appointed working committees.

The Chairman opened the meeting to questions from the floor.

Leon Blanchet noted that the Annual Report had not included the report of the Officials Association and that the Doping Report did not include the analysis of testing.

Andrew Orme (Hawkes Bay Gisborne) sought clarification on the drop in numbers. CP responded that it was in relation to the numbers of registered athletes.

Mike Weddell (NZMA) asked for an explanation of the term “patch protection”. CP responded saying it referred to the negative reaction from sectors within the sport to Board or Management initiatives.

**Statement of Accounts: Jeremy Kennerley, CEO**

The year produced a small surplus and in many ways was similar to previous years with the major funding coming from SPARC and Gaming Trusts. The significant area of SPARC funding was in the High Performance programme. Other points to note were:

• The Association still has insufficient retained earnings.
• The goal of achieving equity of $2m is still a long way off but is a target that should be pursued.
• There is no financial buffer.
• The increase in staffing costs is a result of having up to 8 staff on the payroll.
• Still pursuing commercial funding actively.
• Operational expenditure was similar to previous years.
• Most expenditure is through the High Performance programme.
• Currently there is no funding available for coaching.

The Chairman opened the meeting to questions from the floor.

Kelly Diprose (KD) (Waikato BOP) asked why National Events showed a loss of $13,000 when the Rotorua Marathon made a profit CEO responded saying it was a summary of costs of all domestic competitions.

KD questioned the provision for Bad Debts for 2007 was $20,000. CEO answered that this was a general provision going forward against debts that may need to be cleared. KD then asked what was the value of athlete debt and other receivables.

Stephen Underwood (Chairman of Board) said that it was Board policy that credit will not be extended to athletes.

KD referred to correspondence from Athletics North and asked whether provision had been made for non-payment of monies owed. CEO said “no” that the view was that this debt was recoverable and discussions around this matter were on-going.
ADOPTION OF THE 2005/06 ANNUAL REPORT and STATEMENT OF ACCOUNTS

Moved by Craig Purdy and Seconded by Stephen Underwood. CARRIED.
AGAINST Kelly Diprose, who commented that the Statement of Accounts was unclear and lacked detail particularly in relation to provisions for bad debts.

7. Awards
Long Service - the following received awards in recognition of their long service to the Sport:

Colin Gibbon (Taranaki Centre)        Hadley Bond (Aurora HC)
Joe Bradley (Hawkes Bay Gisborne)     Roy Daines (Marlborough)
Roger Dunn (Hillsborough Junior AC)   Steve Edge (Athletics Carterton)
Joan Hook (Hillsborough Junior AC)    Keith Hutton (Ariki AA & HC)
Russell Hurring (Ariki AA & HC)       Lois Pitt (Athletics Carterton)
John Philips (Auckland Centre)        Neil Turner (Glen Eden Athletic & HC)
Geoff Walton (Glen Eden Athletic & HC)
Robin McLaren (Hawkes Bay Gisborne Centre)

Merit Awards - the following received Merit Awards:

Pat Boland
Arthur Grayburn
George McConachy
Murray McKinnon

The President presented George McConachy and Murray McKinnon with their medallions.

Life Members
Rod Syme      Nominated by Leon Blanchet and Seconded by Graeme McCabe
Don Mackenzie Nominated by John Smart and Seconded by Kelly Diprose

Leon Blanchet in proposing the Life Membership for Rod Syme outlined Rod’s extensive contribution to the sport over many years.

John Smart proposed the Life Membership for Don Mackenzie and detailed his significant contributions both as an athlete and an administrator.

CARRIED UNANIMOUSLY AND WITH ACCLAMATION

8. Election of Officers

Patron        Les Mills

Colin Maclachlan read a letter from Yvette Corlett in which she advised that, due to ill health, she had decided regrettably to resign as patron. Murray McKinnon in nominating Les Mills provided an outline of his distinguished athletics career as a competitor and administrator.
Nominated by Murray McKinnon and seconded by Craig Purdy. CARRIED – UNANIMOUS

President
Leon Blanchet

Nominated by Craig Purdy and seconded by Val Dorling. CARRIED – UNANIMOUS

Vice President
Mhyre Oman

Nominated by Leon Blanchet and seconded by John Tylden. CARRIED – UNANIMOUS

Stephen Underwood presented the Past President’s badge to Colin Maclachlan and acknowledged his efforts over the past year. This was greeted with acclamation.

Board

There were three nominations for four positions and no election was required and the following were appointed to the Board:

Gary Clareburt
Alan McCauley
Annette Purvis

A vigorous discussion ensued on the procedure for the appointment or election of an additional director.

A procedural motion to suspend standing orders was put.

Moved Ian Priest, seconded George McConachy. LOST

Trevor Spittle then sought clarification on the course of action to follow saying the Board could co-opt or conduct a postal ballot. Fred Holmes and George McConachy both spoke against co-opting. Three options were put to the meeting. The strongest support was for a postal ballot.

Track and Field Selectors

Scrutineers were appointed, a ballot was conducted, and the following were elected:

John Bowden
Graeme O’Brien
Ken Simpson

Moved Colin Maclachlan, seconded Ian Priest. CARRIED

Voting papers were destroyed

National Track Officials Committee

The Chairman advised the meeting that the person receiving the most votes will take the four year term and the next highest polling candidate will be elected for the two year term.
Scrutineers were appointed, a ballot conducted and the following were elected:

Leon Blanchet (Four years)
Fred Holmes (Two years)

Moved Colin Maclachlan, seconded Ian Priest. CARRIED

Voting papers were destroyed.

Ombudsman

The Chairman advised that Arch Jelley had stepped down. The Board would fill this vacancy.


Jeremy Kennerley spoke to the budget for the period 2006-2007 which had been distributed.

The main points covered were as follow:

- Activity for the year is down on 2005-06.
- The lower levels of activity in the Performance Programme related to the previous year including the Commonwealth Games.
- Funding from SPARC and the NZAS was in line with last year.
- Development funding is not included.
- Increases in costs have been covered.
- Athletics in Action has the potential to gain revenue from advertising.
- Looking to gain surplus through ANZ events such as the Rotorua Marathon and the Permit Meeting.
- Expecting another tough year with a surplus of around $10,000.

The Chairman asked for questions from the floor.

A number of questions were raised concerning expenditure on consultants, income from National Championships and athlete debt (KD), purchase of assets (Jim Hogg), sundry income and coaching (George McConachy), funding for officials (Fred Holmes, Leon Blanchet), Athletics in Action, the Awards Dinner and consultants (Ian Priest), and IAAF fees and the cost of the Annual Report (Alan Stephens).

10. Board Sponsored Remits

Rule 16 Selectors – NZ teams – Insurance- Fitness

Motion 1
1. (a) Except as set in Rule 16.1 (b) all New Zealand teams shall be selected by three(3) elected selectors and……………
   (b) In addition to the elected selectors as set out above when a team is being selected which may include one or more EAD/AWD the Board of Directors in consultation with Paralympics New Zealand shall appoint a person onto the appropriate panel to
represent Paralympics New Zealand. In all deliberations on the selection of such athletes the person so appointed shall have full speaking and voting rights.
(c) The convenor of each panel of selectors shall be appointed by the Board of Directors and shall be from an elected member.

Note: Also in addition to the elected selectors as set above the Board of Directors may appoint a member of staff to each of the two panels...........

John Tylden moved the motion be amended to remove the phrase “voting rights”.
Moved John Tylden, seconded Graeme McCabe. LOST

The motion as documented in the meeting papers was then put to the meeting.
Moved Stephen Underwood, seconded Craig Brown CARRIED

Motion 2
1. (a) Except as set in Rule 16.1(b) all New Zealand Teams shall be selected by three (3) elected selectors and ..............
(b) In addition to the elected selectors as set out above when a team is being selected which may include one or more EAD/AWD the Board of Directors in consultation with Paralympics New Zealand shall appoint a person onto the appropriate panel to represent Paralympics New Zealand. In all deliberations on the selection of such athletes the person so appointed shall have full speaking rights.
(c) In addition to the selectors as set above the Board of Directors may appoint a member of staff to each of the two panels. Such appointments shall be for a one-year term, and shall be reviewed annually by the Board of Directors, or earlier if considered necessary. In all deliberations the person so appointed shall have full speaking rights but no voting rights other than for EAD/AWD selections. During the term of such appointment the person so appointed shall not be eligible to offer themselves as a candidate for an elected position on either panel of selectors.

Note: Normally the member of staff so appointed shall be the person carrying out the function of High Performance Manager.

(d) The convenor of each panel of selectors shall be appointed by the Board of Directors and shall be from an elected member.

Moved by Stephen Underwood, seconded by Craig Brown. CARRIED

Motion 3.
1. (a) All New Zealand teams shall be selected by three (3) elected selectors and there shall be separate panels of selectors for Track and Field teams and Cross Country and Road teams. The panels of selectors shall be elected by Council at an Annual Meeting of the Association in accordance with Rule 8 (f), and hold office for two (2) years. The panel for Track and Field teams shall be elected in even-numbered years and the panel for Cross Country and Road teams in odd-numbered years. The Board of Directors may fill any vacancy caused by the resignation or death of a selector.
There was considerable discussion on the need and relevance of retaining the geographical requirements for the selectors.

* Moved by Stephen Underwood, seconded by Sylvia Maunder. LOST (17 For - 18 Against) *

**Motion 4**

1. (a) All New Zealand teams shall be selected by three (3) elected selectors and there shall be separate panels of selectors for Track and Field teams and Cross Country and Road teams. The panels of selectors shall be appointed by the Board of Directors and hold office for two (2) years. The panel for Track and Field teams shall be elected in even-numbered years and the panel for Cross Country and Road teams in odd-numbered years. In each panel at least one (1) selector shall be resident in the North Island and at least one (1) in the South Island. The Board of Directors may fill any vacancy caused by the resignation or death of a selector.

(b) The convenor…. 

There was considerable debate on this issue ranging from the desirability for consistency and transparency of selection criteria to the need for flexibility by selectors.

* Moved Stephen Underwood, seconded Sylvia Maunder. LOST (8 For - 27 Against) *

**Motion 5**

This Motion was consequential on Motion 4 being passed. It entailed the Constitutional requirements on the appointment of selectors from the Rules to the By-Laws- Administration. Given that Motion 4 was lost this Motion did not proceed.

**Motion 6**

1. Add to Rule 16.2 (d) No athlete shall represent the Association in competition unless that person is a registered member of the Association as set out in By- Law A6.3.
2. In Rule 16.3 replace the word “outline” with “set out” so the clause reads: The responsibilities of selectors and procedure for selectors of teams shall be set out in the current Policy Document – Terms of Reference: Selectors.

* Moved Stephen Underwood, seconded Sylvia Maunder. CARRIED (unanimous) *

**Motion 7**

Addition to

**RULE 2 – INTERPRETATION**

**EAD/AWD** means Elite Athlete with a Disability and Athlete with a Disability

* Moved Stephen Underwood, seconded Sylvia Maunder. CARRIED (unanimous) *

**Rule 18 Board Interventions**

Stephen Underwood detailed the Board’s view on the proposed changes to Rule 18 – Board Intervention and hoped such a situation would not arise.
That each should clause should be voted on separately. *Moved Sylvia Maunder, seconded Kelly Diprose. CARRIED (unanimous)*

9. The Board, with the consent of the President, Vice-President and Chairman of the Association, may intervene in the governance, management or operations of a Centre in whatever manner it considers appropriate, (including appointing a person or persons to act in place of the Committee of the Centre), if, either following it’s own enquires or upon request by the Centre Committee, the Board considers the Centre: *Moved Stephen Underwood, seconded George McConachy. CARRIED (unanimous)*

(a) Is having significant administrative, operational or financial difficulties; or
*Moved Stephen Underwood, seconded Dennis Jordan. CARRIED (unanimous)*

(b) Has breached any agreement entered into between the Association and the Centre after all reasonable steps have been taken to resolve the matter by other means; or
*Moved Stephen Underwood, seconded Dennis Jordan. CARRIED (unanimous)*

(c) Is in financial default to the Association, and mediation between the parties has failed to resolve the indebtedness; or
*Moved Stephen Underwood, Seconded Graeme McCabe. CARRIED (unanimous)*

(d) Has three (3) or fewer Clubs affiliated to the Association and 100 or fewer athletes over the age of 14 years; or
*Moved Stephen Underwood, seconded George McConachy. CARRIED (unanimous)*

(e) Takes, or has taken against it, any action or proceedings to wind up, dissolve or liquidate it (unless for the purposes of amalgamation); or

(f) Enters into a compromise or arrangement with its creditors, other than a voluntary liquidation for the purpose of amalgamation with another Centre; or

(g) Has a mortgagee or other creditor take possession of any of its assets;

and the Board considers that to do so is in the best interests of Association and the sport of Athletics.

That clauses (e), (f), (g) be taken as one motion.
*Moved Stephen Underwood, seconded Sylvia Maunder. CARRIED (unanimous)*

It was resolved that the amendments to Rule 18 be adopted.
*Moved John McBrearty, seconded Stephen Underwood. CARRIED (unanimous)*

**Rule 23 - Centre Affairs**

Number present Rule, Clause 1

Add new Clause 2:
The Board of Directors may intervene in the governance, management and operation of a Centre where the conditions as set out in Rule 18.9 warrant such intervention.
Moved Stephen Underwood, seconded Sylvia Maunder. **CARRIED (unanimous)**

The meeting adjourned for lunch at 1.30pm and resumed at 2.20pm

**11. Notices of Motion**

Andrew Orme (Hawkes Bay Gisborne) advised that due to time constraints the Notice of Motion proposed by his Centre had been withdrawn.

**12. Auditor**

Kendons had previously advised that they were stepping down as the Association’s auditors as part of a business realignment. Martin Jarvie PKF had been approached to take on this role.

KD asked for the reasons for the change of auditor and was advised that the previous auditor had retired and his firm was ceasing to undertake audit work.

That Martin Jarvie PKF of Wellington is appointed as the Association’s auditors.

*Moved Colin Maclachlan, seconded Jim Hogg. **CARRIED (unanimous)***

**13. Date and Venue for 2007 AGM**

The next Annual general Meeting of Athletics New Zealand will be in held in Wellington on Friday 27 July 2007. Venue to be advised.

**14. Closure**

Stephen Underwood thanked retiring Board members Craig Purdy, Simon Pankhurst and Val Dorling for their contribution and hard work. He also thanked retiring Councillors Dave Norris, Alec McNabb, Lindsay McKendrick, Shane Tinnock, Nicholas Brown, Murray McGaughran and Geurt Kroon.

Colin Maclachlan gave an overview of his term as President. He mentioned highlights such as Valarie Vili and Nick Willis gold’s at the Commonwealth Games, the revamped Athletics in Action magazine, the various events he attended and the new website. He said that he believed the High Performance Programme was moving in the right direction and that he had thoroughly enjoyed his term in office.

Concluding he thanked all, saying that it had been an honour to serve as President. He particularly thanked Leanne Asher, Anita Sutherland, Alastair Dunn and Rachel Cannon.

**The Meeting closed at 2.29pm**
### RECORD OF ATTENDANCE

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<tr>
<th>Name</th>
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<tr>
<td>Yvonne Mullins</td>
<td>Oceania Athletic Assoc</td>
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<td>Gary Clareburt</td>
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<td>Rees Buck</td>
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