



## **Board Update – August 2014**

Firstly my apologies for the delay in providing this update. I spent most of July visiting the regions in regards to the proposed levy change. It was great to be able to connect with our members around the levy and its future collection and, introduce our new Chief Executive. The board has met on the 30 June and on Sunday 10<sup>th</sup> August.

### **New Chief Executive**

After just one week our new Chief Executive Linda Hamersley attended her first board meeting on the 30<sup>th</sup> June. Linda provided a verbal overview of her first week in the role which had seen her meet staff and some of our key external stakeholders.

### **Finances**

It was pleasing to finish the financial year with a surplus of \$36k after forecasting a deficit for some months. This turnaround was largely due to a number of unexpended grants being reviewed and utilised where it was appropriate.

The current year's budget was reviewed and a number of initiatives were discussed to further improve the financial reporting to the board. Concern was raised about a number of debtors that had grown to over 90 days which included athlete debts. The new CE was advised of ANZ's payment policy for teams and will ensure that this is being followed.

There was also further discussion around Tasman's situation and any further issues with paying the levy. A number of funding resolutions were agreed to assist with additional Get Set Go equipment, education courses and events.

### **Association Levy**

The schedule of meeting dates and venues was tabled. The presentation was currently being finalised by Scott Newman as a final handover item. It was noted that a key area will still be the 'honesty system' and the challenge will be around disclosure from the clubs and that will be key for the new structure to work.

### **Business planning**

The Board provided guidance on the priorities for the 14/15 business plan to the new CE.

Linda will work with the senior staff to create high level work plans to support the board's key priorities.

Sitting under the high level work plans will be the staff operational action plans. The staff operational plans would not be reported on to the board as they will be operational and in place for the CE to monitor staff work action items.

It was noted that Scott Goodman is due to present HP pathways to the Board. Due to the current focus of the HP department, it was thought that this would be best scheduled straight after the HPSNZ review meeting in November.

Within the Leadership programme of works the board requested that the current work being undertaken to reword the by-laws into regulations be a priority for finalisation during 2014 so the changes can be included on the 2014/15 AGM agenda.

### **AGM**

Roger who was the Board's representative on the Board Appointments Panel provided a verbal update. There were 13 candidates with 6 being phone interviewed.

The BAP candidate for the appointed position is Chris Maister with Patrick Meffan (current board member) as recommended for the position that is to be elected.

The Panel had a number of other recommendations around governance which were provided to the board.

The Board moved that Arthur Eustace be nominated as Patron.

It was noted that a quorum for the AGM is 25% of financial members present at the AGM. The board reiterated the need to reach quorum and agreed that they would look at their own regions to assist in encouraging attendance.

### **President Role**

A draft Position Description was circulated and some minor changes were suggested. The revised document will then be discussed at the Club Connect Conference. Any suggested amendments will be taken into consideration with the final document being available on the ANZ website. It was noted that the document has a suggestion on the term of office and that it would be left to the discussion at the Conference as to whether there would be any change.

### **Integrity in Sport**

Integrity in Sport is very topical right now. The Sport NZ new Illegal Betting and Match-Fixing Policy was noted as being a requirement prior to January 2016 and there would likely be constitutional changes required prior to enable ANZ to introduce the policy.

Additionally the Board has been working with staff in developing Codes of Conduct and a Harassment policy. It was felt that these were important documents to protect and support our athletes, volunteers and coaches by setting out Athletics New Zealand's expectations in terms of desired behaviour and ensuring all members were aware of any relevant legislation.

### **General Business**

An update was provided on the World Masters Games Joint Agreement/Contract by the Risk and Audit Committee.

At the 10<sup>th</sup> August meeting Cameron Taylor was reconfirmed as deputy chair and I was reconfirmed as Chair of the Board.

There was some feedback about these summary minutes at the AGM and in future updates you will be able to see further detail on team selection and national records.

Kind regards

Annette Purvis