



Board Update – September 2014

Since my last update the board has met on the 25 August where we welcomed Chris Maister and John Tylden (President ex-officio) to the Board.

Chief Executive Report

It has been a busy time for Linda attending nine road shows whilst getting to understand the daily mechanics involved in running our sport.

Linda has been invited to be part of the NZ Sport Broadcasting Working Group (lead by Sport NZ) who are working collectively to get better packages for sports on free to air TV and options for internet-based packages.

Sport NZ will be providing some capability support to assist Linda to transition into her role and also to assist in some areas identified through the Organisational Report last year.

The Commercial role has been advertised and the recruitment process being worked through.

Finances

Current budget performance was reviewed and a number of variances (positive and negative) noted. In particular the levy road show costs have increased administration expenses. However it has been a worthwhile exercise in terms of the engagement with clubs and centres and in guiding any levy change. The board has been looking to improve our financial reporting and now with an implemented cash flow reporting and renewed focus on debtor reporting is comfortable that it has good reporting measures in place.

The annual audit report contained four recommendations and these have all been reviewed and addressed.

Association Levy

The Board reviewed the feedback from the ten completed Centre visits. The board noted that many summer clubs may not have been aware of or attended the presentations.

Discussion also centred on the implications the proposed method of collection could make to the budget for two reasons: the first being the unknown as to the numbers that would be provided by clubs and the second being when we could expect to see the income. There is a real risk of receiving less income than is required from the levy (\$500,000) if clubs do not support true declaration of members. We currently invoice monthly to Centres and therefore have a true understanding of when we expect income to be received.

It was agreed that a proposal would need to be available at the October board meeting for a final decision to be made. The CE and Chair will spend some time modelling different figures for membership and competition license fees based on the data from the last few years and present back to the board along with proposed timelines.

The 2015/16 levy would normally be provided to clubs in October and this aspect was discussed. It was agreed that the levy will need to be calculated as per the existing method and based on the 31 March 2015 membership data and will go out to clubs and centres. However there will be a caveat that it is anticipated that the levy collection method will be revised from 1 April 2015.

A meeting was set with the Tasman Centre and its member clubs for Wednesday 3 September. The purpose of the meeting is to discuss the future of Tasman, its financial position and to provide them with information about the proposed levy change. The board also supported the comment made at the AGM that it would be preferable that Tasman remains a viable Centre however this has to be balanced against other Centres that have struggled and still have paid their levies.

2014/15 Board Key Priorities

The CE updated on the progress of the high level work plans linking to the Board's key priorities. Key staff had met for a full planning day.

Get Set Go report was discussed as it was felt that as an organisation we needed to really understand the ongoing results and benefits from the programme and what was required from an organisation perspective to continue it beyond any ongoing sponsorship.

The next Board meeting on 10 October is the board's strategy meeting and suggestions were made by the CE as to potential invitees from Sport NZ who may assist the board in better understanding Sport NZ future work in the Community and Participation areas.

General Business

A number of agenda items included post AGM administration tasks including confirmation of Board Committees. The committees were either reconfirmed as or agreed as outlined.

National Officials Committee

Heather O'Hagan Convenor

Ruth Liong

Tony Sargisson

Trevor Spittle

Rules Sub-Committee

Rod Syme Convenor

John McBrearty

Don Mackenzie

Andrew Orme

Noting that John McBrearty replaced John Smart during 2013.

Honours & Awards Sub-committee

Alan Stevens Convenor

Graeme McCabe

Don Mackenzie

Dave Norris

Noting that Dave Norris has recently been appointed to replace Alan Potts.

Team Selection and Policies Committee

Trevor Spittle

Cameron Taylor

Chief Executive Remuneration Committee

Annette Purvis

Cameron Taylor

Chris Maister

Audit and Risk Committee

Roger Carruthers

Nicki Sutherland

Team Selections, Policies, Appointments and Records

Oceania Cross Country Championships Policy had been approved.

The following NZ records were noted by the board.

Eliza McCartney – North Harbour Bays, NZ Women Indoor, Women U20, U19, U18 National: Pole Vault, 4.27m – 28 June 2014, North Shore NZ

Eliza McCartney – North Harbour Bays, NZ Women, Women U20, U19, U18 National: Pole Vault, 4.40m – 10 July 2014, Burnaby CAN

Eliza McCartney – New Zealand, Women U20, U19, U18 National: Pole Vault, 4.45m – 24 July 2014, Eugene USA

Women National: 4 x 400m relay, 3:34.62 – Portia Bing, Brooke Cull, Zoe Ballantyne, Louise Jones – New Zealand - 1 August 2014, Glasgow GBR

It was also noted that a number of records had not been to the Board during the CE transition period. These were to be provided to the board at its next meeting.

Kind regards
Annette Purvis