

Athletics New Zealand Privacy Policy

Your Right to Privacy

We, at Athletics New Zealand understand the importance of protecting your right to privacy and have therefore prepared this privacy policy (**Privacy Policy**) to help you understand how we aim to protect the privacy of your personal information.

In this document we outline what personal information we might collect, hold and use about you and why we need this information. Athletics New Zealand complies with the New Zealand Privacy Act 2020 (the **Privacy Act**) when dealing with personal information.

The Privacy Act contains 13 Information Privacy Principles that regulate, among other things, how organisations collect, store and protect the quality of personal information. Also, how organisations should use and share personal information with other organisations. The Information Privacy Principles form part of all our procedures and policies and the way personal information is administered.

By providing your personal information to us, including by accessing our services or otherwise engaging with us, you acknowledge that you have read and understood this Privacy Policy and you authorise the collection, use and disclosure of your personal information by Athletics New Zealand in accordance with this Privacy Policy.

Updates to this Policy

This Privacy Policy will be reviewed from time to time to take account of changes to our operations and practices and the changing business environment. The most current version of this Privacy Policy is located [here](#).

What Personal Information Will Athletics New Zealand Collect About Me?

Your personal information will be collected and held by Athletics New Zealand, The Pavilion, 17 Antares Place, Rosedale, Auckland 0632.

Athletics New Zealand collects personal information from clients and other associates to assist in providing our range of products and services. The type of personal information we collect about you may include your name, address, telephone number, fax number, email address, company and/or business information and other details relevant to the products and services Athletics New Zealand provides.

Except as otherwise permitted by law, Athletics New Zealand collects personal information when users use the Athletics New Zealand website to lodge their personal details, resume, company details and information, and when users change or update any of these details, or if users send Athletics New Zealand documents containing personal information.

We will collect personal information (where reasonable and practicable) directly from you. We may at times collect your personal information directly from other sources.

Risks of Using the Internet

You should note that there are security risks in transmitting information via the internet. You should assess these potential risks when deciding whether to use our on-line services. If you do not wish to transmit information via the Athletics New Zealand website, there are other ways in which you can provide this information, such as by mail, telephone or on-site visit.

Collection of Browser Information

When you browse the Athletics New Zealand website, our service provider logs the following information for statistical purposes:

- your server address;
- top level domain name (for example .com, .gov, .au, etc.);
- the date and time of your web-site visit;
- the pages you looked at;
- the documents you down-loaded;
- the previous site you visited; and
- the type of browser you used.

Generally this information is not personally identifiable data, but to the extent it is considered personal information for the purposes of the Privacy Act, we will comply with our obligations under the Privacy Act when processing that information.

We will not try to identify users or their browsing activities except, in the event of an investigation, where a law enforcement agency may exercise a warrant to inspect the service provider's logs. The Athletics New Zealand website is 'cookie' free, which means we will not send you any unsolicited information after you have accessed our website. We will only record your e-mail address if you send us a message. It will not be added to a mailing list unless specifically requested by the user.

Why Does Athletics New Zealand Need My Personal Information?

The personal information Athletics New Zealand collects about you is used to correspond with you and to provide you with other products and services from Athletics New Zealand.

If you choose not to provide your personal information, it may mean that we will not be able to provide these products or services to you.

There are other organisations that are connected to the services we provide to you and which may have access to your personal information. They are:

- Member and affiliated organisations of Athletics New Zealand;
- Web development companies - organisations contracted to develop and maintain the Athletics New Zealand website;
- other third party service providers that we may engage to assist us in carrying out our functions and delivering our products or services;
- Auditors and Regulators - organisations that ensure Athletics New Zealand are complying with legislation and contractual obligations; and
- any other organisations that we may be permitted or required by law to disclose personal information to.

Can I see the Personal Information Athletics New Zealand has about me?

Subject to the exceptions set out in the Privacy Act, you have the right to access your personal information that Athletics New Zealand holds about you, and to request a correction to your personal information. If you want to exercise either of these rights, please contact Athletics New Zealand using the contact details below.

How Can I Contact Athletics New Zealand?

If you want further information on how Athletics New Zealand handles personal information, or if you have any questions about this Privacy Policy, please contact Athletics New Zealand in one of the following ways:

- **Phone:** 09 4770210
- **Write to:**
Athletics New Zealand
PO Box 305 504
Triton Plaza Auckland 0757
- **Email:** membership@athletics.org.nz

If you are unsatisfied with the resolution of any questions, you can contact the Office of the Privacy Commissioner at: PO Box 10-094, The Terrace, Wellington 6143, phone: 0800 803 909, <http://privacy.org.nz>.

Using and Sharing Information

Athletics New Zealand will use your personal information to provide our products and services to you. If we need to use your personal information for another reason, such as a marketing campaign, we will ask your permission to do so. If we are unable to get your permission before sending our communication, we will give you the opportunity to opt out of any future direct marketing campaigns at the time of mailing to you.

Keeping Information Accurate and Up To Date

Athletics New Zealand will ensure that the personal information we collect to provide our products and services to you is accurate and complete. We will do this by ensuring that you have the opportunity to advise us of changes to your personal information at all times.

Keeping Information Secure

Athletics New Zealand will take reasonable steps to keep your personal information safe from loss, unauthorised access, or other misuse. We do not share your information with anyone who doesn't have authority to see your information.

We generally hold your information in New Zealand. However, certain personal information may be stored outside of New Zealand by our third party service providers. Where personal information is disclosed to any third party outside of New Zealand we will ensure that such third party is subject to comparable privacy laws to New Zealand or is required to protect the personal information in a way that is comparable to New Zealand's privacy laws.

Peter Pfitzinger
Chief Executive

Last updated: February 2021